

Competition Management – Results Entry

This Rugby Link self-help guides explains how Clubs can enter match results.

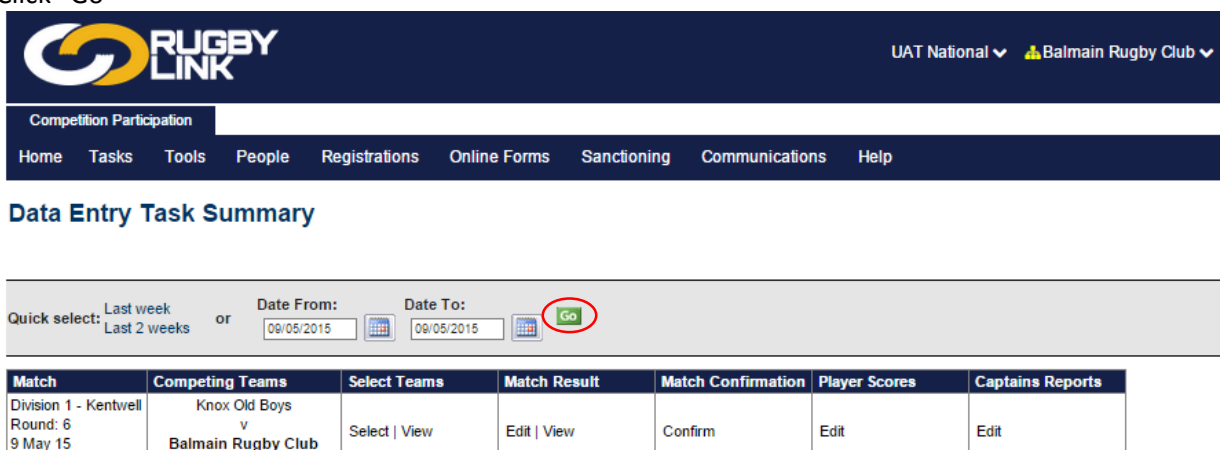
NOTE: Competition Managers determine the Rugby Link Results Entry process. There are two options available:

- Clubs enter the results and Competition Managers update results to ‘official’ (RECOMMENDED)
- Competition Managers enter the results via Match Manager

Data Entry Task Summary

Navigation in Rugby Link: Competition Participation > Tasks > Data Entry Task Summary

- Data Entry Task Summary page will provide a summary of pre- and post-match tasks required by Clubs, including entering match result status
- Filter by date
- Click “Go”



Match	Competing Teams	Select Teams	Match Result	Match Confirmation	Player Scores	Captains Reports
Division 1 - Kentwell Round: 6 9 May 15	Knox Old Boys v Balmain Rugby Club	Select View	Edit View	Confirm	Edit	Edit

This page provides a summary of the status of the data entry tasks for matches that commence within the selected period.

- This table should be used as a guide only. Check with your parent organisation about requirements and time limits for entering various information.
- Colour key:
 - Green background generally indicates task is 'OK'
 - Yellow background indicates task may need actioning at a later time, or by the opposing club/organisation
 - Red background generally indicates the task needs actioning by this club
- *Entered* status for Match Scores, Player Scores and Captains Reports only refers to at least some data entry taking place, which does not necessarily mean that data entry has been completed.
- Links to match confirmation and captains reports are disabled if a progress result is entered

NOTE: To check if one Club has already entered in the match results click “Edit” under ‘Match Result’

Competition Management – Results Entry

First Club Entering Match Results

NOTE: One Club (usually HOME TEAM) will be the first to enter in match results for BOTH Teams. When the second Club (e.g. AWAY TEAM) logs into Rugby Link and views their Data Entry Task Summary they will only be able to CONFIRM/ DISPUTE the entered match results

Navigation in Rugby Link: Competition Participation > Tasks > Enter Match Results

- Select 'Round' and 'Grade'
- Click "Go"

The screenshot shows the 'Enter Match Results' form in Rugby Link. At the top, there's a navigation bar with 'Rugby Link' and 'Melbourne Junior Rugby Club'. Below that, a menu includes 'Home', 'Tasks', 'Tools', 'People', 'Registrations', 'Online Forms', 'Programs', 'Communications', 'Reports', and 'Help'. The main heading is 'Enter Match Results' with a 'Help on this topic' link. The form contains dropdown menus for 'Season' (2016), 'Round' (10), and 'Grade' (VJRU:U12B). A green 'GO' button is circled in red.

- Enter in number of Tries (T), Conversions (C), Penalty Goals (PG), Field Goals (DG) and Penalty Tries (PT)
- Half-time (HT) score is *optional*
- Full-time (FT) score is *essential* for BOTH teams
- Match Notes can also be entered
- Click "Update"

This screenshot shows the 'Enter Match Results' form with match details. The match is between 'Melbourne' and 'Power House' in the 'Victorian Junior Rugby Union - U12B' Round 10 on Sat 23 Jul 2016 (10:45AM). The venue is Romanis Reserve and the match ID is 3080576. Match officials are not specified. The form displays statistics for both teams:

	T	C	PG	DG	PT	Total
Melbourne						
HT	1	1				7
FT	4	3				26
Power House						
HT	2					10
FT	3	1				17

Below the statistics is a 'MATCH NOTES (optional)' text area. A warning icon indicates that the text will be displayed on the public portal. A green 'Update' button is circled in red.

MATCH STATUS & CONFIRMATION

MATCH STATUS: No status
 Note: If you wish to lodge a dispute for the results you are entering, first save the result by clicking the Update button, then click the Confirm or dispute result link.

NOTE: Total Score will calculate automatically

Competition Management – Results Entry

- Confirmation will appear at the top of the screen
- Match Status will update to 'Unconfirmed'

[Rugby Link](#) ▾ [Melbourne Junior Rugby Club](#) ▾

Competition Participation Website (SportzVault)

Home Tasks Tools People Registrations Online Forms Programs Communications Reports Help

Enter Match Results Help on this topic

Season 2016 Round 10 Grade VJRU:U12B GO

Match scores updated.

Melbourne

Power House

Victorian Junior Rugby Union - U12B
Round 10 - Sat 23 Jul 2016 (10:45AM)

Venue: Romanis Reserve Match ID: 3080576
Match Officials: Not specified

Melbourne		T	C	PG	DG	PT	Total
RESULT:							
WON							
HT	1	1	0	0	0	0	7
FT	4	3	0	0	0	0	26

Power House		T	C	PG	DG	PT	Total
RESULT:							
LOST							
HT	2	0	0	0	0	0	10
FT	3	1	0	0	0	0	17

MATCH NOTES
(optional)

This text will be displayed on public portal.

Update

MATCH STATUS & CONFIRMATION

MATCH STATUS: Match result ENTERED by home team unconfirmed

Note: If you wish to lodge a dispute for the results you are entering, first save the result by clicking the *Update* button, then click the *Confirm* or *dispute result* link.

Competition Management – Results Entry

Second Club Confirming/ Disputing Match Results

Navigation in Rugby Link: Competition Participation > Tasks > Confirm Match Results

- Once one Team has entered the match result in Rugby Link, the opposition Team will need to Confirm/ Dispute the result
- Select 'Confirm Result' or 'Dispute Result'
 - If 'Dispute' is selected, ensure you provide a detailed reason why

ACTIONS

Confirm Result
 Dispute Result

If you dispute a result, the match will be locked and the association will need to make any further changes to the result. If you believe the error is just a data entry error by the other club, then you should contact the club directly to correct the result. This will avoid using the dispute match process which locks the match and requires action from the association. You can use the contact list below to email the club directly and avoid the dispute result process.

Enter text to be emailed to opposition club and association regarding the dispute

- Notifications are sent to Competition Managers plus BOTH teams (if set up in Notification Subscriber's List)

Notification Subscriber's List: Club name drop > Notification Subscriber's List > Match Disputed

- Click "Update"

Confirm Match Result Help on this topic

Season: 2016 Round: 10 Grade: VJRU:U12B GO

Melbourne vs **Power House**
 def
 Victorian Junior Rugby Union - U12B
 Round 10 - Sat 23 Jul 2016 (10:45AM)

Venue: Romanis Reserve Match ID: 3080576
Match Officials: Not specified

ACTIONS

Confirm Result
 Dispute Result
Update

MATCH RESULTS

	T	C	P	FG	PenT	Pt		T	C	P	FG	PenT	Pt	
HT	1	1	0	0	0	7		2	0	0	0	0	10	HT
FT	4	3	0	0	0	26		3	1	0	0	0	17	FT

Statistics

	CA	PA	CA	PA
HT				
FT				
TTL				

RESULT: Melbourne WON

MATCH STATUS: Match result ENTERED by home team, unconfirmed

Competition Management – Results Entry

- Confirmation will appear at the top of the screen
- Match Status will be updated to 'Confirmed'

Rugby Link ▾ Power House Junior Rugby Club ▾

Competition Participation Website (SportzVault)

Home Tasks Tools People Registrations Online Forms Programs Communications Reports Help

Confirm Match Result Help on this topic

Season 2016 ▾ Round 10 ▾ Grade VJRU:U12B ▾ GO

The status of this match has been updated.

Melbourne

Victorian Junior Rugby Union - U12B
 Round 10 - Sat 23 Jul 2016 (10:45AM)
 def

Power House

Venue: Romanis Reserve Match ID: 3080576
 Match Officials: Not specified

ACTIONS

There are no actions that can be taken on this match by the current user.

Update

MATCH RESULTS

	T	C	P	FG	PenT	Pt		T	C	P	FG	PenT	Pt	
HT	1	1	0	0	0	7		2	0	0	0	0	10	HT
FT	4	3	0	0	0	26		3	1	0	0	0	17	FT

Statistics

	CA	PA	CA	PA
HT				
FT				
TTL				

RESULT: Melbourne WON

MATCH STATUS: Match results CONFIRMED by both teams

NOTE: Competition Managers have the option of making the match 'OFFICIAL' once both teams have confirmed their match results, entered player statistics, incidents and injuries

Competition Management – Results Entry

Results on Rugby Link Public Portal

Navigation in Rugby Link: www.rugbylink.com.au

- Match Results will automatically display on the Rugby Link Public Portal once they have been entered

ARU Home SuperRugby Site Customised For: **Victorian Junior Rugby Union** [Change >](#)

Home Matches Ladders Statistics Registrations Finders Help My Account

Victorian Junior Rugby Union [Change >](#)

Website View portal page About Set as My Default

Search Rugby Link

Club, Assoc. Player

Season Fixture

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VJRU competitions

Season Grade

[Ladder](#) [Download as PDF](#) [Download the association PDF fixture/handbook](#)

Date/time	Home Team		Away Team	Venue	MS	Full Results
Round 1						
30 Apr 16 8:50AM	Eltham	0 def by 50	Power House	Pitt St Rugby Field	<input checked="" type="radio"/>	Full Results
30 Apr 16 9:45AM	BHill Redbacks	50 def 10	Harlequins Blue	RHL Sparks Reserve	<input checked="" type="radio"/>	Full Results
30 Apr 16 9:45AM	Melton	v	Bye			Full Results
30 Apr 16 9:45AM	Moorabbin	34 def 0	Melbourne	Moorabbin Rugby Club	<input checked="" type="radio"/>	Full Results
Round 2						
7 May 16 8:50AM	Eltham	25 def 5	Maroondah/Northern	Pitt St Rugby Field	<input checked="" type="radio"/>	Full Results
7 May 16 9:45AM	Bye	v	Harlequins Blue			Full Results
7 May 16 9:45AM	Melton	10 def by 57	BHill Redbacks	McPherson Park Rec...	<input checked="" type="radio"/>	Full Results
7 May 16 9:45AM	Power House	28 def 0	Footscray	Lofts Reserve	<input checked="" type="radio"/>	Full Results
7 May 16 9:45AM	Melbourne	0 def by 50	Wyndham City	Romanis Reserve	<input checked="" type="radio"/>	Full Results
Round 3						
14 May 16 8:50AM	Harlequins Blue	37 def 10	Eltham	Holmesglen Reserve	<input checked="" type="radio"/>	Full Results
14 May 16 9:45AM	Footscray	17 def by 42	Melton	Henry Turner Memor...	<input checked="" type="radio"/>	Full Results
14 May 16 9:45AM	Maroondah/Northern	v	Bye			Full Results
14 May 16 9:45AM	Power House	12 def by 19	BHill Redbacks	Albert Park	<input checked="" type="radio"/>	Full Results
14 May 16 10:45AM	Brimbank	41 def 0	Melbourne	Arthur Beachley Re...	<input checked="" type="radio"/>	Full Results

*As of 4 October 2016

For more information, visit www.aru.com.au/runningrugby/rugbylink or contact InteractSport [Support](#)/ Rugby Link [Support Team](#).